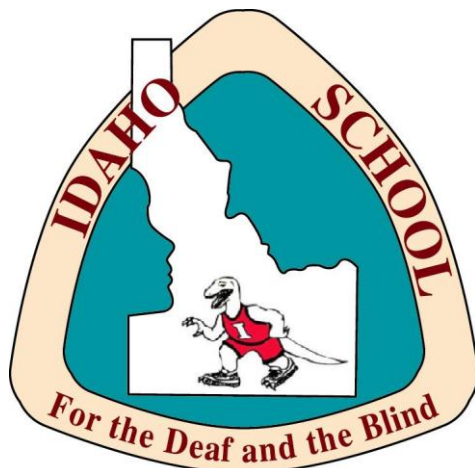


Idaho School for the Deaf and the Blind

Student/Parent Handbook 2010 – 2011



Home of the Raptors

ISDB Mission Statement

The mission of the Idaho Educational Services for the Deaf and the Blind is to serve students by enhancing the continuum of innovative educational services, programs, and placement options with commitment, passion, and a unique understanding of the individuals we serve.

WHO:

Our skilled team provides direct and indirect services to children/students ages 0-21, families, school districts and state agencies...

WHERE:

Through our unique statewide and campus services/programs...

WHAT:

In 5 critical domains:

Information and Referral, Assessment, Programs, Curriculum, and Parent/Family/Community Involvement.

ISDB Vision Statement

Education, Communication, and Independence for Life

This Agenda Book belongs to:

Name _____

Address _____

Phone (_____) _____ E-mail _____

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School Calendar 2010 - 2011

JULY 2010						
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OCTOBER						
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NOVEMBER						
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27	28					

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MAY						
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JUNE						
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26	27	28	29	30		

1st Trimester - Aug. 23 - Nov. 11 (48 days)
2nd Trimester - Nov. 15- Feb. 25 (48 days)
3rd Trimester - Feb 28-- May 26 (48 days)

ISDB 2010-2011 SCHOOL YEAR CALENDAR

Aug 2 Administrators report
 Aug 22 Cottages open at 3:00 PM
 Aug 23 **School starts**

Sept 6 No School - Labor Day
 Sept 10 School in Session

Oct 8 No School - (State Inservice Day)

Nov 11 End of 1st Trimester (48)
 Nov 22-26 Thanksgiving Vacation

Dec 18 - Christmas Vacation
 Jan 1
 Jan 3 School reconvenes

Feb 21 No School - President's Day
 Feb 25 School in Session
 Feb 25 End of 2nd Trimester (48)

Mar 21-25 Spring Vacation

Apr 24 Note - Easter Sunday
 Apr 25 No School
 Apr 29 School in Session

May 26 End of 3rd Trimester (48 days)
 May 26 Graduation at 10:30 AM / **School Ends**
 May 30 Memorial Day

NO school in session
 Teacher Work Day
 Vacation Days

STUDENT AGENDA/HANDBOOKS

Agenda/handbooks are distributed to all students at the beginning of the academic year. Students are encouraged to record daily homework assignments in the book and to bring them to each class, home, and/or cottage. Teachers will provide training in using the books and will check them on a regular basis to ensure student use. Parents and cottage supervisors are encouraged to check the books frequently and to discuss assignments with students. Students need to sign a verification form that they have received training and understand the ISDB Student Handbook. This will be provided to the Advocates at the beginning of the school year. **There is a \$5.00 replacement cost for lost handbooks!**

Hall Passes

The Student agenda/handbook also serves as a Hall Pass for students. Students are expected to have their agenda/handbook signed by their teacher and with them at all times if they are outside of their classroom during class time. Teachers have the option of creating a Hall Pass specific for their class.

INTRODUCTION

Welcome to the Idaho School for the Deaf and the Blind (ISDB). ISDB invites you to participate in the learning opportunities offered during this school year. The work you do will result in your becoming a life-long learner.

ISDB's goal is to work cooperatively with your parent(s)/guardian(s) to ensure that you receive the best education possible. Your parents will receive a copy of this handbook so they will know and understand ISDB policies and procedures. In addition, all teachers, aides, cottage supervisors and administration will review this handbook to ensure policies and procedures are reinforced throughout the school year.

You and your teachers will review this handbook together during the first few weeks of school. You will be asked to sign a statement saying you reviewed and understand ISDB policies and procedures.

When students, parents, and staff know policies and procedures, all will become more successful. ISDB wishes each student success during the 2010-2011 school year.

Expectations

Code of Conduct

ISDB uses a collaborative approach when working with students, parents, and guardians. All are expected to demonstrate respect for one another. Through developing a respectful environment students will grow, learn, and thrive. The goal of ISDB's Code of Conduct is to ensure a positive and safe school climate in which students demonstrate appropriate social skills, positive attitudes, honesty, and responsibility for learning and achieving.



ISDB will...

<ul style="list-style-type: none">• Create a safe and supportive environment	<ul style="list-style-type: none">• Provide quality staff that are motivated to work with students
<ul style="list-style-type: none">• Encourage respect for self and others	<ul style="list-style-type: none">• Recognize and support student achievement and success
<ul style="list-style-type: none">• Provide quality educational opportunities	<ul style="list-style-type: none">• Model expectations in all interactions with students, parents and peers. Staff will use proper names when addressing students.
<ul style="list-style-type: none">• Encourage positive social interactions	<ul style="list-style-type: none">• Be fair in all interactions

You as a student will...

<ul style="list-style-type: none">• Demonstrate caring (use peaceful ways to resolve conflicts, problems, etc.)	<ul style="list-style-type: none">• Demonstrate trustworthiness (doing what you commit to doing, gaining permission prior to using school spaces/areas, etc.)
<ul style="list-style-type: none">• Demonstrate responsibility through following directions and rules	<ul style="list-style-type: none">• Demonstrate service (contributing to peers, school, community, etc.)
<ul style="list-style-type: none">• Demonstrate citizenship through supporting the education process (not disrupting or obstructing learning activities; leaving dangerous weapons at home; not using illegal substances; following local, state, and federal laws, etc.)	<ul style="list-style-type: none">• Demonstrate respect of self, others, and property (using appropriate language and self-talk, limiting public displays of affection to hand holding, not stealing, etc.)• Students will address staff in an appropriate and respectful manner.
<ul style="list-style-type: none">• Demonstrate honesty and fairness	<ul style="list-style-type: none">• Be an active participant in learning

Referral System

The above expectations apply to all areas – school, cottage, buses, and school activities. When you as a student choose to not follow school rules, there is a consequence. Consequences are listed on the following Infractions Charts. The teacher, Director of Education, and/or the Assistant Principal may contact parents of any inappropriate behavior and will notify parents when behaviors results in consequences that involve Positive Alternative to School Suspension (PASS) or when an out-of-school suspension is assigned. Staff members will work with in-classroom, hallway, and cafeteria behavior(s) prior to being referred to the Director of Education or Vice Principal. In addition, staff members will contact parents of persistent and/or significant behavior problems.

Positive Alternative to School Suspension (PASS)

The Positive Alternative to School Suspension center is available for student infractions that might otherwise result in suspension from school. Students are assigned to PASS only by administration. When a student is in PASS (s)he will be allowed to do school work. That student may also be allowed to attend scheduled Public School classes if it is deemed necessary and appropriate. The student may also be required to complete a behavior plan or community service activity. A student's refusal to participate in PASS will result in a parent/student conference. It may also result in out-of-school suspension.

PASS Procedures

1. Meet with Administrator
2. Identify and review behavior expectations...
3. Loss of privilege to participate in extra-curricular activities (including sports) for that day.
4. A PASS supervisor will be identified.
5. Parents notified.
6. A written report completed and added to student file.

Personal Vehicles



ISDB maintains a 'closed campus' during all times students are in attendance. Therefore:

- A. Residential and Day students may drive their vehicle to and from school with a written contract from parents or guardian. The written contract must be on file at ISDB.
- B. Students living in cottages must park their vehicles in the east school parking lot upon arrival at ISDB and give their keys to the Director of Education, Vice Principal, or Director of Student Services. Driving privileges will be limited to the terms found in the contract.
- C. No student will be allowed to transport another student unless written permission from the parents or guardian of each student is on file at ISDB. Signed permission will be submitted to the Director of Education or Assistant Principal or - Director of Student Services for verification and approval. The Director of Education, Vice Principal, or Residential Life Program Director must give permission each time shared transportation is requested.
- D. The Director of Education and/or Assistant Principal and/Director of Student Services is responsible to work with parents/guardians and students to establish appropriate vehicle use privileges.

Students are permitted to park on school property as a courtesy, not as a right. ISDB retains the authority to conduct routine patrols of school property. The interiors of vehicles on school property may be inspected if there is reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, consent, or search warrant.

Note:

- Adult students may sign their own contract. Said contract must be on file with Pat Muchow and/or Chris Allison.
- Transportation of students to and from school related activities such as WBL and Learning Expeditions are to be in ISDB vehicles only, seatbelts must be worn at all times.

Search and Seizure

If warranted, school administrators, teachers, cottage staff, or other designated personnel come under the doctrine of ‘*en loco parentis*’ which justifies necessary searches for the protection of all students. Students’ constitutional rights do not stop at the school campus. However, ISDB must provide an atmosphere conducive to the pursuit of education goals. This may include the right to search a student’s person and/or personal belongings (this includes backpacks, lockers, purses, cellular phones, sidekicks, computers, flashdrives, bedrooms, cars, closets, etc...) when it is in the interest of the overall welfare of other students, is necessary to preserve the good order and discipline of the school, or a reasonable suspicion exists.

Search of a student’s person or possessions (backpack, purse, etc.) should be limited to situations in which there is a reasonable suspicion that the student is hiding evidence of an illegal act, including but not limited to possession of weapons, controlled substances, pornography, harassment, etc. A student’s person may be searched with the student’s permission. A witness must be present to verify the search process. Searches must be conducted by a school administrator.

CATEGORY DISCIPLINE PROCEDURES

Inappropriate behaviors are grouped by Category Offenses. Parents or Guardians will be notified of repeated rule breaking. Consequences for breaking rules will be determined by the Director of Education or Assistant Principal based on the following infraction charts. At the discretion of administration, some offenses may be addressed through Student Court.

Category I Offenses

These offenses may involve notification of the police and/or parents.

- Inappropriate Language - Using swearing (saying/writing/signing) words.
- Demonstrating rude behaviors (talking back, disrespectful comments, walking out of the classroom, refusing to cooperate, etc.) to staff and/or peers.
- Bullying/Intimidation/Harassment/Sexting* (sexual, verbal, signed, written) including language, pictures, jokes, etc.
- Inappropriate display of public affection (kissing, body-to-body hugs, etc.),
- Skipping ISDB and/or Gooding Public School Classes, Work-Based Learning (WBL), being in an area without prior approval and supervision (computer lab, library, etc.).
- Tardiness – Being late to class.
- Cutting classes
- Use of Personal Electronic Devices (CD players, IPODS, MP3 Players etc...)
Cell Phones/Personal Electronic Devices are not allowed during assigned class periods nor will they be allowed on the bus to and from public school. Cellular phones are to be turned in to either the Director of Education or the Assistant Principal after breakfast. Students will have access to their cellular phones during lunch. Refer to page 11 for details.
- Other behaviors identified by administration or teachers.

* Sexting – using personal electronic devices to send texts, photographs, and/or videos of a sexual nature (in which the subject of the photograph (usually teens and young adults) is either totally or semi-nude).

Consequence Chart for Category I Offenses

Administration will choose from one or more of the following consequences as appropriate for Category I Offenses. Some infractions may require attending student court.

Review the Handbook Rule
Teach Expected Behaviors
Logical Consequence
Restitution
Pay Back Time
Student Court (for repeated infractions)

Category II Offenses

These offenses will involve notification of parent and may involve notification of the police.

- Repeated occurrences of Category I offenses
- Destroying/damaging property
- Stealing
- Pulling the fire alarm
- Pornography,
- Misuse of computers (internet and email)
- Disrupting education process
- Tobacco use/possession

Consequence Chart for Category II Offenses

Administration will choose from one or more of the following consequences as appropriate for Category II Offenses. Some infractions may require attending student court.

Review the Handbook Rule
Teach Expected Behaviors
Logical Consequence
Restitution
Pay Back Time
Create and Implement a Behavior Plan
Student Court
Referral to a Counselor
PASS
Out of School suspension
Contact Police

Category III Offenses

These offenses will involve notification of parent and may involve notification of the police.

- Repeated occurrences of Category II offenses
- Using/Selling/Distributing/Possession of Drugs, Alcohol, and/or Tobacco and/or paraphernalia
- Possession/Use of a weapon
- Sexual battery or rape
- Violent, aggressive behavior or fighting (assault and/or battery)
- Gang-related activity

Consequence Chart for Category III Offenses

Administration will choose from one or more of the following consequences as appropriate for Category III Offenses. Some infractions may require attending student court.

Review the Handbook Rule
Teach Expected Behaviors
Logical Consequence
Restitution
Pay Back Time
Create and Implement a Behavior Plan
Student Court
Referral to a Counselor
PASS
Contact Police
Out of School Suspension
Recommendation for Expulsion

ATTENDANCE POLICY

Idaho law requires students between the ages of 7 and 16 to attend school. ISDB requires student to arrive on time for classes and to meet an 86% attendance rule (no more than 6.5 days per trimester). Parents are responsible for making sure their child attends school. Educational neglect occurs when parents/guardians willfully allow, or keep their child out of school for inappropriate reasons. Ways to ensure positive school attendance are as follows: medical checkups, proper nutrition and rest, and a supportive attitude. Parents should not keep students home to baby-sit, run errands, or for any non-emergency family business.

Credits and Grade Promotion

As mentioned above, students are required to be in attendance at school a minimum of 86% of the time each school trimester. If a student fails to meet the 86% attendance requirement, school administration may deny a promotion to the next grade level or academic credits. Administration must verify that substantial efforts have been made to address the student's attendance issues prior to making a recommendation. If a student is determined to be a habitual truant, the board may expel or disenroll the student.

Reporting Absences

All absences (excused and unexcused) are counted as part of the 86% attendance rule (an exception is school-approved activities). Parents are required to notify the school when their child is absent. The only excused absences are when a child is ill and/or has a medical appointment. Parents do not decide whether an absence is an excused absence.

Excessive Absences

If a student's unexcused absences reach four (4) in one trimester, the student will be notified and a meeting will be called to discuss the causative factors leading to the absences and to discuss strategies to prevent further absences. Student unexcused absences exceeding six (6.5) days per trimester will result in a meeting with the parents, student, administration, and one or more teachers. The purpose of the meeting will be to discuss the causative factors leading to the absentee rate, plans for making up assignments, and to determine whether the student will receive high school credit for the trimester. Exceeding six and a half days of unexcused absences per trimester violates the 86% Attendance Rule Policy.

Cutting Classes

ISDB is responsible for the safety and welfare of students. When a student cuts class and cannot be found there is a serious safety concern. Consequences for cutting class will be determined on an individual basis.

Class Schedule

In the spring of each school year students complete a class selection/preference form. Student interests are utilized in creating some course offerings.

Monday – Thursday

High School

7:30 – 7:55	Breakfast
8:00 – 9:07	First Period
9:10 – 10:17	Second Period
10:20 – 11:27	Third Period
11:30 – 12:37	Fourth Period
12:40 – 1:11	Lunch
1:14 – 2:21	Fifth Period
2:27 – 3:31	Sixth Period *
3:34 – 4:10	Advocate Team Time *

Monday – Thursday

Middle School

7:30 – 7:55	Breakfast
8:00 – 9:07	First Period
9:10 – 10:17	Second Period
10:20 – 11:27	Third Period
11:30 – 12:01	Lunch
12:04 – 1:11	Fourth Period
1:14 – 2:21	Fifth Period
2:27 – 3:31	Sixth Period *
3:34 – 4:10	Advocate Team Time *

*** Thursday:**

Students will have early dismissal at 3:31 p.m. from their 6th period classes. Buses will depart at 3:40 pm.



Tardiness

ISDB requires that all students to be on-time for all classes. Students are to be in their seats when the bell rings/flashers. Building punctual habits prepares students for life. Consequences for tardies are as follows:

1 st and 2 nd Tardy	Warning
3 rd and 4 th Tardy	Pay back time (15 minutes) during lunch, before or after school
5 th and 6 th Tardy	Pay back time (30 minutes) during lunch, before or after school
Over 6 Tardies	½ day in PASS
Over 10 Tardies	Full day in PASS

ISDB's Curriculum

State standards drive the learning agenda here at ISDB. Instruction is how ISDB helps students understand these state standards. Assessment is how ISDB helps students demonstrate progress towards mastering the state standards.

Curriculum is the path ISDB uses to develop student mastery of the skills identified by state standards.

GRADING STANDARDS

Grading System(s)

ISDB grades are published at the end of each trimester during the school year. Trimester grades are used to determine high school student's grade point averages. Grades reflect student skill in mastering subject area content (curriculum standards), not behavior issues. Grades are based on varying assignments that may include, but not be limited to written tests, classroom work and homework, oral presentations and performances, projects, essays, research activities, etc. If a parent or student wants more information on how a student is graded, please contact your child's teacher.

The following scale is used to award letter grades:

Letter Grade	Percentage Score Range	Letter Grade	Percentage Score Range	Letter Grade	Percentage Score Range	Letter Grade	Percentage Score Range	Letter Grade	Percentage Score Range
A+	97 - 100	B+	87 - 89	C+	77 - 79	D+	67 - 69	F	0 - 59
A	93 - 96	B	83 - 86	C	73 - 76	D	63 - 67		
A-	90 - 92	B-	80 - 82	C-	70 - 72	D-	60 - 62		
Transcript letter grade scale:									
Letter Grade	Percentage Score Range	Letter Grade	Percentage Score Range	Letter Grade	Percentage Score Range	Letter Grade	Percentage Score Range	Letter Grade	Percentage Score Range
A	90 - 100	B	80 - 89	C	70 - 79	D	60 - 69	F	0 - 59

Additional Grading Scales

Pass = Acceptable work (60% and above or 'meets performance criteria').

Fail = Unacceptable work (59% or below or 'does not meet performance criteria').

Progress Reports and Report Cards

Progress reports and report cards are sent home at the end of each trimester (3 times a year). Progress reports focus on individual student progress toward IEP goals and objectives. Report cards identify student performance in content area classes. Mid-trimester reports are sent out to parents and students receiving grades of 'D', 'F', or 'Fail' will have letters of explanation attached. Progress reports and report cards are distributed to cottage staff so that they, too, may be able to assist the student in acquiring higher performance ratings.

Graduation Student Speakers

The valedictorian may be selected based on the highest cumulative GPA for a student's four (4) years of high school and his/her citizenship and character. If a valedictorian is selected, (s)he will be expected to be a speaker at graduation. If there is not a valedictorian, the senior class may choose to select a senior class officer to speak at graduation, if desired.



Homework Policy

Students are responsible for completing and turning in homework assignments. If a student does not finish and hand in homework, the classroom teacher will meet and discuss the problem and possible solutions. The student may be requested to seek additional help after school or to participate in a defined study session in the Cottage or at home. A parent may be requested to provide transportation for a day student so he or she may participate in after school study sessions. The teacher and student will agree upon the time period for completing and returning late work.

Textbook/Materials Fee

- No fees are charged for classroom textbooks, newspapers, or magazines.
- Paper, pens, pencils, and calculators are the responsibility of students.
- Supply fees for specific classes may be required.

Lost or Damaged Textbooks/Library Books/ Equipment

Students are responsible for appropriate use and care of the above. Students will be billed to pay for lost and/or damaged textbooks/library books/equipment.

Student Debts

Students are required to pay debts prior to the end of the school year or before graduation.

Lockers/Valuables

Students will be issued a locker at the beginning of the school year. Students are responsible for personal belongings and proper care and use of assigned locker. Responsible use of a locker includes remembering the locker combination and locker number. Students should not share locker combinations with others.

Personal Electronic Devices/ Cell Phones

Cell phones/Sidekicks/CD players/ MP3 Players/ iPods and iPod Touches, etc. are not allowed during assigned class periods or in the hallways during school hours nor will they be allowed on the bus to and from public school. This policy includes earbuds as well; do not have them in during class time, in the hallway or on the buses to and from public school.

CD Players/MP3 Players, IPODS, and IPOD Touches etc...

- Leave in lockers, pockets, or backpacks during designated hours (classroom hours)
- Teachers may ask for exceptions to this policy for specific classrooms or situations if such use is conducive to the classroom learning environment and aligns with practices in a parallel workplace setting.
- These items may be used before school, during lunch, and after school.

Cell Phones, Sidekicks, etc...

- Cellular phones are to be turned in to either the Director of Education or the Assistant Principal after breakfast. Students will have access to their cellular phones during lunch.
- These items may be used before school, during lunch, and after school.

1st time Violation of this rule will result in a warning, 2nd violation will result in the confiscation of said item for the day, 3rd violation will result in the confiscation of said item for the week and the 4th violation will result in the confiscation of said item for balance of the trimester. Confiscated items (cell phones, sidekicks, pagers, CD players, and MP3 Players) may be picked up from Mr. Sparks at the end of each trimester or may be sent home.

PEDs and other electronic devices (such as digital cameras and portable game systems) used for bullying, harassment, sexting, or any other inappropriate use will be confiscated and sent home.

Super Seniors participating in the ISDB Independent Living Skills Program can keep their cellular phones throughout the day. This is related to learning how to appropriately use technology as an adult in educational and work settings. It is expected that Independent Living Skills participants will demonstrate appropriate and respectful use of their cellular phones when in and about the school building. Abuse or inappropriate use of such devices may lead to the loss of this privilege.

School Phone Use

When given permission, students may use school phones. Personal long distance calls require the student to use a phone card or to call collect. Students should not be released from class to make personal phone calls.



DRESS CODE

ISDB's dress code provides for a safe and orderly school environment. Students shall be neat and clean and dress and groom themselves in a manner that demonstrates respect and modesty. Students will demonstrate the following:

- Shorts, dresses, and skirts must be mid-thigh in length, or longer.
- Acceptable tops include: T-shirt, blouses and shirts meeting the following criteria:
 - shirts may drop no lower than approximately three inches below the neckline so as to maintain modesty
 - no tank tops or spaghetti strap tops, unless layered with an acceptable shirt

- no cut-off shirts or tops that expose the navel
- all shirts should be long enough to cover “skin” when sitting
- fishnet or see-through tops will be acceptable only when worn with another top.
- Clothes/jewelry with inappropriate sexual logos, symbols, markings, words/language, pictures, alcohol, drug, or tobacco ads will not be allowed.
- Hats, caps, hoods, bandanas will not be allowed in school cafeteria, classrooms, and/or hallways during school hours. Hoodies may be worn with the hood down.
- Pajamas (pjs), sleepwear, slippers, etc. are not allowed, except on special, planned dress days.
- Shoes are to be worn at all times in classes. Some classes may require particular types of shoes for safety purposes (i.e. shop class); sandals and flip-flops are ok if your teacher allows them in his/her class.
- Sunglasses are not to be worn in the building unless you have an eye condition that requires you wear them.

Students who do not follow the above rules will be required to change their clothing and/or remove the item(s). You will **not** be allowed to go to the cottage for a change of clothes. Mr. Sparks will have alternate clothing available for you.

GRADUATION REQUIREMENTS

The State minimum graduation requirement for all Idaho public high schools is forty-two (42) credits (45 credits for incoming freshmen as of Fall 2009) and a proficient or advanced score on the ISAT. The core of instruction required by the State Board of Education is twenty-five (25) credits (29 credits for incoming freshmen as of Fall 2009).

The ISDB will offer 3 trimesters for the 2010 – 2011 school year.

Students at ISDB must satisfy the following requirements to graduate:

1. Meet credit requirements for graduation (*State and ISDB*) for core and elective courses
 - a. *Acquire credits as listed in the **ISDB Credits for Graduation** unless certain credits are waived by IEP/504 team*
- 2) Complete a Transition Experience Portfolio, as outlined in the Transition Experience Portfolio requirements. In order to ensure broad exposure and prepare for post-graduation, students need experiences in all possible outcomes from high school. Therefore, this portfolio will include summaries, reflections and evaluations of job shadows and/or real life experiences in each of the following areas (transition coordinator may make adjustments to the categories to meet individual student’s post secondary goals):
 - a. *Business*
 - b. *Post Secondary Option*
 - c. *Independent Living*
 - d. *Service Learning*
- 3) Demonstrate Proficiency on the ISAT content area assessments as required by the State Board of Education. A student is not required to achieve proficiency on the ISAT if:
 - (1) the student has an IEP that outlines alternate requirements for graduation or adaptations recommended on the test—(the IEP team can determine the individualized graduation requirements for a student); or
 - (2) the student is considered LEP student through scores received on a language proficiency test and has been in an LEP program for 3 years or less; or
 - (3) the student appeals for an alternate (Board-approved) measure to demonstrate proficiency (see below for ISDB’s Alternate Graduation Mechanisms)

State of Idaho Credit Requirements for Graduation—current 11, 12 grade

<u>Core</u>	<u>Credits</u>
Language Arts	8
Speech/Communication	1
Math	4
Science	2
lab science	2
Social Studies	
US History	2
Government	2
Economics	1
Humanities	2
Health/Wellness	1
Electives	17
Total	42

State of Idaho Credit Requirements for Graduation—Gr 9 as of Fall 2009 (and beyond)

<u>Core</u>	<u>Credits</u>
Language Arts	8
Speech/Communication	1
Math	6
Science	6
2- lab science	
Social Studies	5
2 – US History	
2 – Government	
1 – Economics	
Humanities	2
Health/Wellness	1
Electives	16
Total	45

ISDB Credits for Graduation – For students entering the 9th, 10th, 11th, and 12th Grades

(note: credit numbers will be converted/ adjusted for students transferring in during high school years)

Students entering:	9th grade in Fall 2010	10th grade in Fall 2010	11th grade in Fall 2010	12th grade or super seniors in Fall 2010
English/Language Arts	8	8	8	8
Speech/Communication	1	1	1	1
**Literacy Development	4	4	4	4
Math	6	6	6	6
Science	6	6	4	4
2-lab science				
Social Studies	7	7	7	7
2 – US History				
2 – Government				
1 – Economics				
Humanities	2	2	2	2
Health/Wellness	1	1	1	1
Careers	1	1	1	1
Work-Based Learning	2	2	2	2
Transition	2	2	2	2
Adult Living	2	2	2	2
Skills/Family-Consumer Science				
Electives	22	22	20	16
TOTAL	*64	*64	*60	*56

*Based on moving to trimester scheduling in Fall 2009

**can be fulfilled through Language Immersion, additional Language Arts classes. Can be waived based on student proficiencies.

ISDB Alternate Graduation Mechanism

Students who are not successful in demonstrating proficiency through the ISAT and whose graduation requirements include proficiency demonstration may appeal to demonstrate proficiency through an Alternate Mechanism as listed below:

- 1) Demonstrate readiness for college level work by qualifying for college classes English 101 and/or Math 108 on the COMPASS test, or
- 2) Complete a contract for a portfolio containing project(s) aligned to 10th grade standards in Language, Reading, Math and/or Science, as appropriate to the student's needs to demonstrate proficiency. All students appealing for alternate graduation mechanism by portfolio will sign a contract that details the specific projects, and standards alignment, required to meet proficiency demonstrations.

*Projects within a portfolio for proficiency demonstration will be presented by the student to a group of peers and staff for evaluation and feedback. Completion of a project will include a reflection paper, and checklist of the Idaho Standards addressed in the project with approval checked off by the student's advocate teacher.

Secondary Course Offerings

Students are offered the option of taking classes at ISDB, at IDLA (Idaho Digital Learning Academy), the Gooding Public School, the North Valley Academy and dual-credited courses through the College of Southern Idaho. Gooding Public School and dual-credited course enrollment is determined through the IEP process. Interpreters and note-takers are provided on an 'as-needs' basis. Students must demonstrate prerequisite skills needed to be academically competitive. ISDB provides transportation to/from the Gooding Public School/North Valley Academy for mainstreamed students.

ISDB course offerings vary each year depending on the needs of students and schedule. A copy of Secondary Course Offerings is available upon request.

ISDB/CSI DUAL CREDIT

ISDB students must submit the following information to be eligible to participate in a dual credit course. A dual credit course is one in which a student receives college and high school credit.

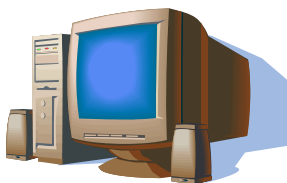
- Compass scores
- Approval from parents or guardians
- Letter of recommendation from ISDB a content area teacher
- Approval from the ISDB Director of Education
- Copy of high school transcript indicating the completion of at least one Gooding High School (or other mainstream setting) course showing a grade of 'C' or better.

Transition Planning

The purpose of the transition plan is to assist students in preparing for 'life after high school'. All ISDB students will have a 4 year plan by the end of the third trimester of the eighth grade year or the student's fourteenth (14th) birthday. The transition plan will be developed no later than the student's 16th birthday and will be reviewed and revised annually.

The ISDB Foundation may provide financial support for student needs such as college tuition, workshops, and conferences. Students must submit a written request for funding support.

COMPUTER NETWORK USER POLICY



Student Computer Use

Technology greatly enhances student education. There is a positive correlation between student literacy and computer access/use. Computer access at ISDB is a privilege, not a right. Students and parents are to sign the Computer Usage Agreement prior to using any computer on campus. This agreement is included in the enrollment packet. The signed Computer Use Agreement is in effect until the student leaves or graduates from ISDB. Failure to follow school computer policies may result in the loss of technology use privileges. Students are not to be in the computer lab without adult supervision.

- Food, snacks and drinks are not allowed in the computer lab or near any classroom computer.
- Computer lab access is for class assignments (homework or projects).
- Printer paper and ink/toner are to be used wisely. Printing documents for personal use is not allowed.
- Passwords are confidential and should not be shared. Do not use another student's password/account.
- Files should be saved on removable media (compact discs, removable or flash drives, etc.)

Electronic Mail

Electronic mail (E-mail) rules are as follows:

- Student E-mail may be viewed by staff members. There is no promise of confidentiality.
- The system administrators may inspect student E-mail to investigate complaints related to use of inappropriate language, sexual content, harassment, threatening, bullying, and/or illegal materials.

Laptop Use

High school students at ISDB may be issued a laptop computer to be used for school related work. Student selection to use an ISDB laptop will be based on year in school, student need, and teacher input, with the final decision being made by the Director of Education. Please see Computer Use Agreement for more details

E-mail and/or computer use may be revoked by administration or parental request!!!

MS/HS Athletics/Extra-Curricular Program



Sports Offered

ISDB offers the following interscholastic sports: Volleyball, Basketball, Track, and Cheerleading. In addition, students may join a Gooding Joint District or other district sports program under the following conditions:

- ISDB does not offer the sport.
- Permission is given by other district and ISDB.
- ISDB has a current agreement with other district and the Idaho High School Activities Association.

ISDB provides transportation for all away games. Team members are required to ride the bus to and from the games. An exception occurs when a parent contacts the Athletic Director or Coach **in writing** to request that their child ride with a family member.

Sports Participation

Each student must sign an annual Sportsmanship and Participation Agreement form before participating as an athlete in any athletic event. **The coach will provide the contract at the first meeting/practice.**

Sport practices will not begin before 4:30 p.m. Monday through Wednesday. A coach may schedule practice before school and on Sunday evenings. A player must attend school on a game day to play or to participate in any after school activity. A student will not be eligible to participate in an ISDB sports activity if he or she has spent a full day or part of a day in PASS.

Academic Probation

All students will meet the Idaho High School Activities Association and the ISDB rules for participation in any high school activity. If a student has a Grade Point Average (GPA) below a 2.0 or has one or more failing grade(s) at the end of a trimester (s)he will be placed on academic probation resulting in a period of suspension from sports during the next trimester of school. A suspension may also occur if a student has failing grades during the trimester in which the sport occurs; this will be determined by the Coach, Athletic Director, Assistant Principal or Director of Education, and Student Advocate. When a student is suspended (s)he will:

- Not participate in competitive sport activities (games)
- Not serve as a class or organization officer
- Participate in practice sessions
- Attend home events
- Not dress down with the team
- Not travel with the team to away contests

Student Organizations

Members of all student organizations will meet the Idaho High School Activities Association and the ISDB rules for participation in any high school activity.

Student Council (STUCO)

The Student Council is the liaison between students and the administration. Student Council is made up of class representatives from both deaf/HH and blind/VI class groups. For details regarding STUCO, see the Student Council By-laws, page 17.

Student Court

Student court is an extension of student government; it is a type of judicial system consisting of elected student body members. Its purpose includes conflict resolution, interpretation of student bylaws and constitutions, and judicial reviews of minor rule infractions. Use of student court for these purposes will be determined by Administration and Student Council Advisor(s). For details, see Student Council By-laws Article IX (9).

Class Representation

The following student groups will elect class officers for each of the following groups: Seniors, Juniors, and Sophomores/Freshmen, and BVI HS class. Class officers (President, Vice President, Secretary and/or Treasurer) are elected in the fall for each group. The president of each class and HS BVI group is the designated member of Student Council. The purpose of each class officer is to promote student leadership and to work with their classmates to raise funds to support their activities, e.g., dances, senior trip, senior class gift to ISDB, etc. Each class group will have a member of the staff as a sponsor. If a class office becomes vacant, a new election will be held within a month of the declared vacancy. All class members are expected to participate in fundraising activities.

Class dues are as follows: Freshman - \$6.00; Sophomore - \$8.00; Junior - \$10.00; and Senior - \$15.00. All students are expected to pay class dues.

Activity Card

An activity card gives students free access to ISDB and Gooding Public Schools sports and activities. Students participating in extra-curricular activities are required to purchase an activity card. Activity cards are as follows: Elementary -\$5.00, Middle School - \$8.00; High School - \$12.00.

Dances and Parties

All dances are held at ISDB unless prior permission is obtained from the Director of Education. All school rules apply to dances. However, students may dress appropriately but modestly for after school social occasions. Students may request permission from the Director of Education/dance sponsor/parents to bring a guest to a school dance. Permission is needed from sponsors to leave and return to a dance. High School sponsored dances are restricted to high school students.

Dances and Activities

The following is a recommended schedule for dances/activities. Request forms may be obtained from the School Administrative Assistant's Office. Forms must be completed and signed by the administrator two weeks before the activity. Food requests are to be sent to the Food Services Supervisor and transportation requests are to be sent to the Director of Student Services. However, requests for the Prom require one month in advance for the requested date and the senior trip plans must be submitted 6 weeks in advance.

September – Seniors	February – Seniors
October – Student Council	March – Student Council
November – Juniors	April – Juniors
December – Secondary VI	May – Sophomores and Freshman
January – Sophomores and Freshmen	

Student Council By-laws

The purpose of the Student Council is to:

- Act as a liaison between the school and administration,
- Advise administration on issues as requested,
- Set the goals for the school year,
- Determine the activities the student body will support,
- Approve the activities and fund-raisers of all other student organizations,
- Promote the interscholastic and extracurricular activities, and
- Promote student leadership and stewardship.
- Participate in Student Court

Student class organizations meet at least once a month. The representatives from each class bring concerns to the Student Council for discussion and for passing on to the administration. The Student Council may meet monthly with the Director of Education, superintendent, and any other members of the ALT as needed.

Constitution

Article I

Section I: Membership shall be limited to those students enrolled in high school for at least one class.

Section II: Student Body fees shall reflect the needs of the student body program.

Article II

Section I: Student Council shall consist of the president of each High School class and one other officer as chosen by the class officers (this includes the Blind/Visually Impaired high school class.

Section II: Representatives from class shall be elected the first week of September of each school year.

Article III Meetings

Section I: The Student Council shall meet monthly or as deemed necessary. Bills which require immediate payment may be paid between meetings if both the President and Secretary/Treasurer approve. Such bills will be reviewed at the next meeting.

Section II: Each Class shall meet once a month.

Article IV Duties of Officers

It is expected that Student Council members be role models to other students by demonstrating consistent positive character traits.

- A. President. The President shall:
 - 1. Preside at meetings of the Student Council.
 - 2. Preside at school assemblies.
 - 3. Appoint Student Council committee members for specific activities.
 - 4. Represent the Student Body before the Administrative Leadership Team, other schools, and community organizations.
 - 5. Serve as the executive officer of the Student Council.
 - 6. Participate in Student led Courts for peer intervention.
- B. Vice President. The Vice President shall:
 - 1. Preside at Student Council meetings and perform duties of the President when the President is absent.
 - 2. Assume the office of President when that office becomes vacant.
 - 3. Supervise Student Council committees and serve as an ex-officio member of all committees.
- C. Secretary/Treasurer. The Secretary/Treasurer shall:
 - 1. Prepare and publish the minutes of the Student Council meetings in a timely fashion.
 - 2. Keep files of the minutes of the Student Council meetings.
 - 3. Handle correspondence for Student Council.
 - 4. Keep a record of Student Council funds.
- D. Secretary of Organizations. The Secretary of Organizations shall:
 - 1. Serve as a liaison to student clubs and activities.
 - 2. Coordinate organizations/classes fund raisers.
 - 3. Report activities to Student Council.
- E. Student Council Advisor. The Advisor shall:
 - 1. Act as a mentor for the Student Council officers.
 - 2. Teach and promote leadership skills.
 - 3. Co-coordinate student activities with the Officers.
 - 4. Oversee budget and expenditures.
 - 5. Ensure all activities have a chaperone/responsible adult to oversee them.
- F. Student Council will approve appropriate activities such as:
 - 0. Pre-scheduling of Class dances
 - 1. Assemblies (with Director of Education)
 - 2. Awards Day
 - 3. Student Council elections
 - 4. Homecoming Week
 - 5. Coordination of MS/HS graduation
 - 6. Student projects to be presented to the Superintendent and Director of Education.
 - 7. Budget items.
 - 8. Leadership Workshops

Article V Clubs

Section I: Clubs must have an adult advisor and must be approved by the Director of Education and the ALT.

Section II: Clubs must keep minutes of meetings and meet on a regular basis.

Article VI Class Elections

Section I: Class elections for the following year will take place **first week of September** each school year. Members of each class group (Seniors, Juniors, Sophomore/Freshmen, and BVI class are eligible to vote for representatives of their respective classes.)

Section II: Elections will be for President, Vice-President, Secretary, and Treasurer (or Secretary/Treasurer).

Section III: Elected officers for each class group will choose two of their officers to represent their group in Student Council.

Article VII Student Council Elections

Section I: Student Council elections/appointments for the President, Vice President, Secretary, and Treasurer position for each year will be completed by the end of the second week of September. When appropriate, only Student Council members will be eligible to vote for Student Council officers.

Section II: Student Council President will be a senior. Vice-President will be a Junior. Secretary, Treasurer or Secretary of Organizations will either be a sophomore or freshman.

Section III: Term of Office - All Student Body Officers shall serve a one year term, commencing with taking the oath of office. Any officer may be re-elected for a second term.

Section IV: Oath of Office

"I do solemnly affirm that I will faithfully execute the office of (the office held) of Idaho School for the Deaf and the Blind, and will, to the best of my ability, preserve and protect the constitution of Idaho School for the Deaf and the Blind."

Article VIII Impeachment/Removal of Office(s), clubs, organizations

Expectations for officers / members:

- Students involved will consistently demonstrate adherence to the Idaho High School Activities Association agreement, ISDB policy handbook, Gooding public school Policy handbook (as applicable), and the laws of society at large.
- General Conduct of Student Council/ Student Class officers/ Student clubs and organization members shall consistently model positive leadership and respectful behavior within the organization and in and out of the academic setting
- Student Council/ Student Class officers/ Student clubs and organization members are expected to be positive role models for the student body.
- Student Council/ Student Class officers/ Student clubs and organization members are required to attend all meetings, activities or fundraisers.

Any violation of the said expectations will result in the following:

Any officer may be removed from office if he has not fulfilled his duties, or has impeded the effectiveness of the group, or damaged the reputation of Student Council, student classes or clubs.

- First offense--- brought to the attention of advisor. Advisor meets with said officer/student to address breaches.
- Second Offense---- Growth plan developed by Advisor and said officer/student in collaboration. Administration/ staff informed.

If, at the judgment of the Advisor, said officer does not demonstrate expected growth/improvement, Advisor can recommend an impeachment/removal hearing.

Impeachment/Removal Hearing process:

- Presentation of documented evidence of wrongful behavior/documentation of violated growth plan
- Said student's response to evidence presented
- Private hearing panel meets to discuss whether the officer's offenses warrant removal
- Secret ballot vote with 2/3 of the members present needed for censure/removal from office.
- Officer/Student informed of decision

Once a member (class officer or student council member) is impeached /removed he/she can appeal in a hearing panel meeting.

Impeachment/Removal hearing panel members (please note following for required and optional participants):

- Student council members/ Student body officers (peers) (required)
- Council advisor/ Class Advisor/ Club advisor (required)
- Principal or Assistant Principal (required)
- Superintendent (optional)
- Campus staff Representative (optional)

Article IX Student Court

Student court is an extension of student government; it is a type of judicial system consisting of elected student council members. Its purpose includes conflict resolution, interpretation of student bylaws and constitutions, and judicial reviews of minor rule infractions.

Process for Convening Student Court:

- Administration will make the final decision to refer a student to the Student Court Process
 - Cases can be referred to administration by:
 - Student Council Advisor
 - Teachers and other ISDB staff
 - Student Council Members
 - Students may make recommendations to Student Council Members

Student Court Process

- Student Council President presides over Student Court
- The Student Council President and Student Council Advisor will choose at least four other participants from Student Council members to serve with the President on the Hearing Panel
- Presentation of documented evidence of wrongful behavior
- Members of the Hearing Panel will review evidence and call forth witnesses or the accused for additional questioning and clarification
- The accused can respond to evidence presented
- The Hearing Panel will meet privately to discuss responses and possible consequences for accused student's wrongful behaviors
- When consensus is reached, the Hearing Panel will present findings and decisions to Student Council Advisor and the Director of Education or the Assistant Principal who will either support recommendations, offer modifications or other suggestions, or reject said decisions
 - In the case of rejection of Hearing Panel recommended consequences, the Hearing Panel will be required to return to deliberations for alternate consequences
- Student Court is reconvened and the Student Council President presents findings and the decisions made by the Hearing Panel
- Accused student will serve the consequences as outlined by the Hearing Panel

* Student Council Advisor and the Director of Education or Assistant Principal will serve the Hearing Panel in an advisory capacity.

Summary:

School staff recognizes the importance of developing student leaders and involving them in the process of working toward school-wide improvement. Student Council will be invited to meet with the school superintendent or desired administration on a monthly basis related to topics that directly relate to students. Student Council will be given the opportunity to identify topics for discussion and allowed the opportunity to voice their concerns, air grievances, and offer suggestions for improvements in relation to student matters.

Revised June 2010



Riding the bus to and from school is a privilege and not a guaranteed right. Students may be denied bus privileges if the rules are not obeyed. ISDB takes seriously its responsibility for the safe delivery of students to and from home.

Expectations for Riding ISDB Buses:

1. Follow ISDB's Code of Conduct Policy.
2. Sit in seats at all times.

3. Keep hands inside the bus at all times.
4. Pick up and throw away all trash before getting off the bus.
5. Cooperate with the bus driver and monitor at all times.
6. Bus monitors and the Director of Student Services will establish rules for food/drinks on the bus.
7. No PDAs (Public Displays of Affection) on or around the bus.
8. No Personal Electronic Devices on bus to or from Gooding Public Schools.

Students must have written permission from both sets of parents/guardians when they request to travel to/from friends' homes on the weekend buses. Travel permission forms are available from Pat Muchow or Chris Allison. Written permission forms must be submitted to Chris Allison a week in advance. Bus drivers and/or monitors cannot approve travel requests.

ADDITIONAL SCHOOL INFORMATION

Student Advocates

Responsibilities of your Advocate:

You will be assigned a teacher or Administrator who will serve as Advocate for you. Their responsibilities include:

- contacting your parents throughout the year,
- contacting and working with your mainstream teachers (if you are mainstreamed for one or more classes at the Gooding public schools),
- keeping regular contact with your cottage supervisor
- representing you in IEP meetings,
- checking your grades collecting data related to your IEP goals
- informing the Director of Education regarding concerns, progress, successes, etc.
- meeting with you during the scheduled Advocate Time.
- collecting, entering and tracking information for the Idaho Alternative Assessment (ISAT-Alt), if applicable.

Advocate Team Time

ISDB's daily class schedule includes a 36 minute block at the end of the school day (M-W) during which all students will report to the classroom of their Advocate. The purpose for this time is to:

- Strengthen relationships between students and staff,
- Check for assigned homework—check the student's agenda book. Ensure that student has all papers/books/ materials to complete homework,
- Begin the homework—provide needed supports,
- Build awareness for the student concerning his/her IEP goals, progress with the goals, progress in learning in general,
- When a student's IEP meeting is near, meet 1-1 with student to prepare for meeting,
- Discuss dreams of student and make short and long term goals—following up often – make career connections and needed training connections within the discussions (as appropriate for the age).

Cafeteria Rules

The Cafeteria Staff works hard to provide you with quality meals during your stay at ISDB, they have requested the following rules be posted:

- No Running in the Cafeteria
- Ask for Proper tools for spills and clean them up.
- Salad Bar Expectations:
 - Don't waste food.
 - Take only one helping of each item.
 - Use proper Utensils provided for serving.
 - Elementary students need to eat food on their trays before going to the salad bar.
- Put your tray, napkins and utensils in the trash.
- No fighting in the lunch room!

Campus Communication

Access to communication is an essential component to learning and information gathering. In order to provide communication access for deaf students and staff, it is expected that students and staff sign at all times in public areas on ISDB's campus and at student activities. Visually Impaired and Blind students and staff are exempt from this expectation. When it enhances the communication process (e.g., among a mixed group of BVI students/ staff and DHH students/ staff), it is important that all staff and students who are able use their oral skills in public areas on ISDB's campus and at student activities.

In order to provide access and clarity to BVI students and Staff, it is important to remember to use descriptive oral language and include Braille access to any display in a public area. Deaf staff and students are exempt from the expectation of using descriptive oral language.

Freedom of Expression

Students have the right to freedom of expression unless it interferes with the educational process, school climate, or goals of group living.

Child Abuse/Neglect Reporting Requirements

Idaho Law (Section 16-1601 et. seq.) requires that any person having reason to believe a child has been abused, abandoned, or neglected report the allegation to either the Department of Health and Welfare or a law enforcement agency. School personnel do not conduct any investigation into said allegations. That is left to the agencies previously mentioned. The legal requirement is limited to reporting only.

Campus Visitations

All persons visiting ISDB during class times are required to check in with the school's administrative assistant, Pat Muchow, or at the front office. Students must pre-arrange with the Director of Education and the Assistant Principal to bring a guest to school. Teachers must also give permission when guests are visiting classroom.

Parents/Guardian Visitations

Parents and Guardians are encouraged to visit their child/children's classrooms. Parents and Guardians need to check in with the school's administrative assistant, Pat Muchow, or at the front office. When possible, contacting the school or cottage a day or two before a visit is ideal and results in the teacher or cottage parent being prepared to meet with you.

Parents/Guardians may take advantage of the housing available on campus if prior arrangements are made. Please contact the Director of Student Services to make overnight arrangements.

Off-Campus Permission

When a student leaves campus (school or cottages) for an appointment, he/she must sign out at the School Administrative Office or with the Director of Education or Vice Principal. When the student returns to school he/she must sign in at the School Administrative Office or with the Director of Education or Vice Principal. Off-campus privileges may be revoked if inappropriate behaviors occur as a result of being off campus.

Secondary students are permitted to leave campus during lunch provided they are:

- In the 9th through 12 grades
- Have a parent-signed ISDB Off Campus Agreement form (included in ISDB enrollment packet).
- Or, are 18 years old or older and have submitted a signed Off Campus Agreement form.

Health Center

Two registered nurses staff the Student Health Center. These nurses are dedicated to the safety and health of ISDB students with coverage from 7:00 a.m. until 10:00 p.m. on Monday through Wednesday and 7:00 a.m. to 4:00 p.m. on Thursday.

Students will receive their medications from the nurse on duty. Students are not permitted to keep medication in their cottages. All medications provided to students must be prescribed by that student's doctor. The Student Health Center must have written doctor's orders specific to any medication that is administered to students. Parents must sign consent for treatment each year to ensure their child receives necessary medical care in cases of emergency.

If a student becomes seriously ill, his/her parents will be expected to come to school and take the student home for treatment and a period of recovery until the student is well. Students may not visit other students in the Health Center.

School Insurance

ISDB does not provide health or accident insurance for students. ISDB does provide a policy parents may choose to enroll their child in. When a student participates in athletics, he/she is required to either purchase school insurance or have a parent letter on file stating that the child has medical coverage and will release ISDB from any responsibility for injury(s).



Library

ISDB's library provides books, magazines, books on tape, large print books, Braille books, DVD/videos, and software to student and their families. The library is open from 7:00 to 5:30 Monday through Wednesday and from 7:00 to 5:30 on Thursdays. Library books and materials may be checked out for two weeks at a time. Lending periods may be extended based on needs and interests. When a child has an overdue book, he/she and the parents/guardians will be notified. Students are expected to pay for lost or damaged books. Contact Cora Caldwell or Dorothy Ogden, 208 934 4457 for more information.

Amplification Upkeep and Repairs

Students with personal hearing aids or cochlear implant devices are encouraged to wear them. For optimal benefit, students are encouraged to:

- Wear hearing aids or cochlear implant devices in school
- Get new batteries when needed.
- Keep ear molds, aids, and cochlear implant devices clean.
- Borrow loaner aids when needed.
- Bring aids and cochlear implant devices to the audiologist for testing.
- Let the audiologist know when an aid has been lost, stolen or broken.
- Let the audiologist know when new molds are needed.

The audiologist is available for questions regarding repairs, ear molds, or batteries during school hours. The audiologist's phone number is 208 934 4457.

In situations where amplification equipment has become lost, stolen, or broken parents should take the following steps:

- Notify your child's teacher or an administrator to report the missing item.
- Describe the item to the best of your ability (color, make, model, serial number...).
- Visit with your student concerning where they last had the missing item (playground, bus, Infirmary, bedroom, etc...).
- Conduct a search of your child's room, backpack, luggage, etc...

Please note that while ISDB does not assume responsibility for personal property (hearing aids, batteries, and other amplification equipment) that is lost, stolen, or broken, we will assist in the attempt to locate such

items. Additionally, if a student's personal amplification device has been lost, stolen or broken, the ISDB Audiology department generally has loaner aides that can be borrowed for a reasonable period of time.

Parents of underage students and adult students are responsible for the replacement or repair costs of lost, stolen or broken, hearing aids that have been loaned from the ISDB audiology department.

Fire Regulations and Procedures

When the fire alarm flashes/sounds, students and staff should shut all windows and doors before/as they leave the classroom. Students and staff should leave the classroom and building in a quick, safe, and orderly manner. Each class should meet in a teacher-identified location. The classroom teacher will take attendance. Any one missing is immediately reported to the administrator. All groups must stay together in their designated area until instructions are given to return to the building.

PARENT RIGHTS AND RESPONSIBILITIES



Family Educational Rights and Privacy Act of 1974

Parents have the right to have access to, inspect, and limit disclosure of personally identifiable information located in permanent school records. When a student reaches eighteen (18) years of age, the student is to sign a release form so his/her records may be shared with parents. Please note that student "Directory Information" (defined as information contained in an educational record of a student which would not generally be considered harmful or an invasion of privacy if disclosed) may be released in some situations (IESDB Policy Manual #681).

Student Due Process Right

Since students' rights do not stop at the school, students have the right to a Due Process hearing. Due Process is as follows:

If a student believes that a recommended solution to a problem or a punishment administered as a result of his/her behavior is not acceptable or appropriate, that student has the right to a Due Process Hearing. The process is as follows:

1. The student should discuss the problem with the Director of Education or Assistant Principal as soon as possible. Most problems are usually solved by a timely and frank discussion.
2. If the student is not satisfied after talking to the Director of Education, he/she may appeal the decision. The appeal must be made stating that the recommended solution or punishment is not acceptable. The student should list what action he/she believes should be taken by the Administration. This written appeal goes to the Director of Education and should be made within five (5) school days.
3. After reviewing the student's concerns and investigating the situation, the Director of Education will give recommendations.
4. If that solution is not acceptable, the student should ask the Director of Education for a Due Process Hearing.
5. The Director of Education will select four (4) people (employees of ISDB) for the Due Process Hearing.
6. The student has the right to excuse one (1) of these people reducing the Committee to three (3) individuals.
7. The Committee will hear the case.
8. The Committee will make recommendations to the Director of Education conducting the Due Process proceedings.

9. If the Committee's recommendations are unacceptable to the Director of Education, or the student, the case will be reviewed by the Administrative Cabinet. This process will take no longer than five (5) school days.
10. The student's request for a Due Process Hearing and its activation does not lift or void any punishment that might have been imposed upon a student. Conditions of a punishment will stay in effect until a final outcome is reached as a result of the Due Process Hearing.

If a student is suspended during the time of Due Process the suspension is served until the final Due Process outcome is reached. Student(s) have the right to representation during Due Process.

NOTE: The student may bring a representative to the Due Process Hearing and should be prepared to provide written testimony or documentation supporting his/her case to members of the Due Process Hearing Committee upon request.

PARENT INVOLVEMENT

ISDB recognizes the importance of parents being involved in their child's education. Parents are encouraged to become involved in the following ways:

- Participation in Family Weekend Workshops
- IEP meetings
- Volunteering in classrooms, library, etc.
- Sharing expertise in classrooms
- Visiting classrooms
- Serving on committees
- Chaperoning/ helping at school-related events and activities
- Participating in the ISDB Parent-Teacher Organization
- Other...

Please contact the Director of Education or Director of Student Services to arrange for participation in any of the above.

SCHOOL - PARENT COMPACT

The staff and parents/guardians/cottage supervisors at Idaho School for the Deaf and the Blind recognize that it requires commitment from the school, home, and cottage environments in support of each other to effectively educate children and prepare them to be effective participants in their surrounding communities. Therefore, we agree to support each other by striving to meet the following expectations:

The School

As a school, we will:

- Set high standards and high expectations;
 - Expect students to meet their maximum potential by learning the basics and beyond, including higher level thinking skills.
 - Expect students to complete a transition plan in preparation for a chosen career or post-secondary endeavors.
 - Expect students to learn skills leading to independent involvement with the larger community.
- Provide and support sound instruction;
 - offer a rigorous and challenging program tailored to diverse learning needs that includes academics and social emotional development, encourages higher order

- thinking skills, builds independence, and provides multiple opportunities for students to be involved in extracurricular and extended learning activities.
 - Provide accommodations for access to instruction appropriate to the child's needs.
 - Assign meaningful homework with clear directions and return it promptly with comments/feedback.
 - Communicate frequently with families about student progress.
 - Provide opportunities for parent-teacher meetings/ conferences in person or via video conferencing equipment.
 - Provide opportunities for parents to serve in school committees and to seek parent feedback through annual surveys and workshop participation evaluations.
- Make schools safe and drug free;
 - Set firm and fair safety, discipline, and drug enforcement policies.
- Apply modern technology;
 - Make the use of computers and Internet a routine part of instruction, reinforcing lessons and skills while enabling students to become technologically literate.
 - Teach and enforce appropriate responsibilities regarding access to and use of technology
 - Promote parent awareness of potential dangers for children with current technology.

The Home and Cottage

As parents/guardians/ cottage supervisors, we will:

- Set high standards and high expectations;
 - Discuss with the child the importance of actively participating in his/her educational program in order to maximize educational opportunity.
 - Work with the school and the child to plan an appropriate education program for the child.
- Provide and support sound instruction;
 - Promote healthy living habits such as nutritious eating, hygiene, and ensuring adequate sleep so that the child comes to school ready to learn.
 - Monitor the child's progress and supervise completion of homework.
 - Read at home together frequently or encourage the child to read at least 30 minutes a day.
 - Attend (in person, by video-conferencing, or phone) and participate at least one IEP or parent-teacher conference a year. Parents/supervisors agree to communicate with the child's teacher(s) about questions related to the child's progress, and pertinent events in the child's life that might impact learning.
 - Support and reinforce school rules and policies as outlined in the school handbook (including those concerning appropriate attire)
 - Provide opportunities for the child to be involved in a variety of community opportunities to foster skills for independence.
- Make schools safe and drug free;
 - Talk with the child about the dangers of alcohol, drugs, and weapons.
- Apply modern technology;
 - Find ways to give the child access to technology in school and after school to gain the necessary skills to succeed in school and in the workplace.
 - Be careful and diligent to teach & enforce responsibilities with and dangers of current technologies, as well as monitor the child's use of modern technology (e.g. internet, sidekicks, cell phones, PSP, VRS, VP, etc.)



Senior Guidelines: Idaho School for the Deaf and the Blind

Revised: June 2010

Purpose: To provide guidelines for establishing a senior trip.

Policy: The Idaho School for the Deaf and the Blind has established the following senior trip policy to clarify those allowable activities which will provide for the inclusion of all seniors and be supported by the school. This policy is intended to provide guidelines for:

- I. Obtaining school approval.
- II. Selection of ISDB sponsors to travel with the class.
- III. Maximum allowable days for the trip and use of school time.
- IV. Dates trip may be scheduled.
- V. Travel limitations.
- VI. Sponsors' expenses.
- VII. Obtaining parent or guardian permission.
- VIII. Medical needs.
- IX. Use of school transportation.
- X. Payment and accounting of expenses for the trip.

Student Eligibility for participation in Senior Trip:

- A. Seniors may participate in the trip if they have not participated in a senior trip in a previous year, and have:
- passing trimester grades.
 - no incomplete assignments.
 - less than 4 absences in trimester of the senior trip.
 - participated in fundraising activities prior to the senior trip.
 - participated in planning meetings and activities related to the senior trip.
 - adhered to school rules and policies as written in the student handbook.
 - signed and returned the behavior contract.

I. OBTAINING SCHOOL APPROVAL FOR A SENIOR TRIP

- A. A written informal plan, which has been approved by the designated senior class sponsors, must be submitted to the Director of Education, Assistant Principal and the Director of Student Services **at least six (6) weeks prior** to the scheduled departure date. This plan will be reviewed by the Administrative Leadership Team to make sure that all guidelines are met and that any additional needs are identified. All identified needs must be addressed in a formalized plan a minimum of four (4) weeks before the scheduled departure. **NOTE:** Seniors' plans for a trip will be disapproved if they do not follow the established guidelines or if the planned activities do not meet the standards of the school.
- B. The written plan/outline must include:
1. Destination of trip and all scheduled stops along the way.
 2. Planned activities.
 3. Mode of transportation.
 4. Lodging plans with costs.
 5. Meal plans with costs.
 6. Names of participants (sponsors and seniors)
 7. Departure date and return to school date.

8. Financial report of current class funds and total estimated senior trip expenses.
 9. Additional money needed by each senior for the trip.
 10. Money budgeted for sponsors' expenses.
- C. The Administrative Leadership Team will provide the senior class feedback regarding their senior trip plans. Any guidelines not met or additional action needed will be stated.
 - D. Upon completion of identified needs by the Administrative Leadership Team, approval will be granted for the senior trip.

II. SELECTION OF ISDB SPONSORS TO TRAVEL WITH THE SENIOR CLASS

- A. Senior class sponsors will be selected to go on the senior trip if at all possible and must be approved by the Director of Education.
- B. At least one male and one female sponsor will accompany students on the senior trip if both male and female students go.
- C. Final selection of sponsors will be made based upon the ability of the school to provide coverage of absent employees and what is in the best interest of the school and its responsibility of providing for the needs of all students.
- D. The senior class may recommend alternative staff for the senior trip.

III. MAXIMUM ALLOWABLE DAYS FOR THE SENIOR TRIP AND USE OF SCHOOL TIME

- A. The senior trip will involve no more than five (5) consecutive days.
- B. A limit of two (2) school days will be allowed for the senior trip.
- C. Special permission may be granted to begin the senior trip immediately following the completion of the school day.

IV. DATES WHEN THE SENIOR TRIP MAY BE TAKEN

- A. The senior trip should be scheduled to begin during the week before graduation or earlier.
- B. Seniors should be in school for the entire week of graduation for finals and graduation practice.

V. SENIOR TRIP TRAVEL LIMITATIONS

- A. Travel during a day will not exceed more than eight (8) hours of driving time.
- B. Travel following a day of school should not exceed five (5) hours of driving time.

VI. PAYMENT OF SPONSORS' EXPENSES

- A. Sponsors will be treated as guests of the senior class on the senior trip. Their meals, lodging, and admission to special events should be paid for by the senior class.

VII. PARENT OR GUARDIAN PERMISSION FOR SENIOR TRIP

- A. Full explanation of the senior trip will be provided to parents and guardians of participants, as follows:
 1. Detailed itinerary of the trip destination with all scheduled stops and planned activities, to include dates.
 2. Numbers of students and adults going.
 3. Travel mode, lodging, and meal plans.
 4. Breakdown of senior class savings and amount of spending money each senior will need for the trip.
 5. Notification to parents that seniors must have all money turned into the school two (2) weeks prior to departure
 6. Notification that if a student fails to deposit his/her required money to the school account by the designated date; he/she will not be allowed to accompany the others on the scheduled trip.
- B. Parents must receive a permission slip/behavior contract to sign and return to the school. Permission slips must be received by the school two (2) weeks prior to departure. Note: Students 18 years and older may elect to go without parental permission, however, their parents/guardians will be notified as a matter of professional courtesy.
- C. If a senior does not go on the senior trip; he/she will be expected to be in attendance at school.

VIII. MEDICAL NEEDS

- A. Any student requiring medication or having special medical problems must coordinate medication needs with the school nurse. Supervisors will receive instructions regarding individual medication needs.

IX. USE OF SCHOOL TRANSPORTATION

- A. Based upon the number of students going on the senior trip and the drivers' licenses held by sponsors, the school will offer a vehicle or vehicles with credit cards for transportation expenses.
- B. No private vehicles will be allowed to transport students on the senior trip
- C. If students choose to travel via commercial transportation; all expenses will be the responsibility of the senior class.

X. PAYMENT OF EXPENSES FOR THE SENIOR TRIP

- A. All senior class money must be turned into the school business office where it will be accounted for in the senior class fund.
- B. The school will furnish a vehicle or vehicles plus credit cards for gasoline.
- C. All other senior trip expenses will be the responsibility of the senior class.
- D. Receipts must be kept for all expenses during the senior trip and turned into the business office upon return for a final accounting of all financial transactions.

Revised/Approved – June 2010

David Sparks, Vice Principal, Deb Maxwell, Student Council Advisor

COMPUTER NETWORK USER POLICY

A. VANDALISM

Idaho Code 18-2202 Subsection 2 Computer Crime states "Any person who knowingly and without authorization alters, damages, or destroys any computer, computer system, or computer network described in section 18-2201, Idaho Code, or any computer software program documentation or data contained in such computer, computer system, or computer network, commits computer crime." A violation of the provisions shall be a felony.

Vandalism includes any malicious attempt to harm or destroy data of another user, the computer network service, or any of the agencies or other computer network services that are connected to the Internet. This includes, but is not limited to, the uploading, creation or knowing distribution of computer viruses.

Vandalism will result in disciplinary actions and/or prosecution as defined under Idaho Code 18-2202.

B. SOFTWARE

All IESDB staff and students will abide by the licensing agreement that accompanies each piece of software purchased by IESDB or used on equipment. Computer hardware and software inventory will be monitored by the Information Technology staff. Information will include:

1. Licensing agreements for the software used on the equipment and warranties.
2. Serial numbers of equipment.
3. IESDB asset tags.
4. User information

A copy of all licensing agreements will be filed with the information technology office. Whenever a software backup copy is made, it will be used exclusively for that purpose, with the original secured in a locked location. Periodic audits will be conducted to affirm software user compliance.

All personal software used on IESDB equipment will be accompanied by:

1. The original discs;
2. A copy of the licensing agreement; and
3. A written statement by the owner of the software stating that the software is personal software and is being used observing the software agreement.

The information technology staff will monitor the observance of all policies. If deviations from the policies are observed, the responsible party will be asked to comply with this policy. If the individual does not comply immediately, the individual will be reported to their supervisor who will take necessary steps to insure compliance.

C. GENERAL

Computer network service through the Internet provides an electronic highway connecting millions of computers around the world. Students and staff can access information and news from educational and research institutions, send and receive electronic mail (e-mail), take part in distance learning activities, consult with experts, and view library holdings by using the Internet. Internet access is a service provided by IESDB. IESDB reserves the right to monitor all activity on the computer network service.

On acceptance for use of the computer network service, students and staff will be given a user ID (name) and password.

Users may encounter information on the Internet and other computer network services that may be perceived as controversial or potentially harmful. Because of the changing information and sources of information on such computer network services, it is impossible to monitor the content. IESDB cannot control the Internet and other computer network services' sources of information. Rather, we will strive to provide students and staff with the understanding and skills needed to use computer network services in an appropriate manner.

D. PRIVILEGES AND RESPONSIBILITIES

The use of IESDB's computer networking capabilities is a privilege, not a right. Permission from parents/guardians is required before students may access the computer network services. (All IESDB users must sign an Acceptable Use Agreement before access is permitted.) Use of IESDB's computer networking capabilities must be directly related to education consistent with the instructional objectives of IESDB.

Student and staff freedom of speech and access to information will be honored; however, IESDB reserves the right to monitor and review all electronic transmissions and activities. Access may be denied, revoked, or suspended to specific users at any time because of inappropriate use. Further disciplinary action may also occur.

E. INFORMATION CONTENT

IESDB provides students and staff access to other computer systems around the world through the Internet. IESDB and its administrators do not have control of the content of information that may be found in other systems. Some computer systems may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal materials. IESDB does not condone the use of such materials and does not knowingly permit use of such materials in the school environment. Parents of students should be aware that such materials exist. Students bringing such materials into the school environment will be dealt with according to the discipline policies of IESDB. Intentionally accessing or using such materials may result in termination of access to IESDB's computer network servicing capacities as well as in-school suspension, suspension from school or school expulsion; or disciplinary actions to staff, including termination.

The computer network services provided by IESDB may not always meet students or staff requirements or be uninterrupted or error-free. It is provided on an "as-is, as available" basis. No warranties are made or given with respect to any service and any information or software contained therein.

F. ONLINE USE

All school policies and rules pertaining to behavior and communications apply. The use of IESDB's computer network services capabilities must be for educational purposes only and be consistent with this school's mission.

1. Use may not be for private or commercial purposes. Users will not attempt to sell or offer for sale any goods or services that could be construed as a commercial enterprise.
2. Illegal activity is prohibited.
 - a. Sending, receiving, or accessing obscene or pornographic material is prohibited and punishable by law.
 - b. Sending, receiving, or accessing harassing or objectionable material is prohibited.
3. Using programs to infiltrate a computing system and/or damage the software components is prohibited.
4. Students and staff will use the computer network service resources efficiently to minimize interference with others.

5. Users are responsible for making back-up copies as needed.
6. Users are responsible for taking precautions against computer viruses on their own equipment and IESDB's equipment.

G. ONLINE CONDUCT

All users are expected to abide by the generally accepted rules of computer network service etiquette. These include, but are not limited to, the following:

1. Users may not be abusive in their messages to others.
2. Users may not swear, use vulgarities or any other inappropriate language.
3. Users may not reveal personal information of others and should be cautious when revealing users' own personal information (home address, phone number, etc.).
4. The computer network service may not be used in such a way that use would disrupt the use of the computer network service by others.
5. All communications and information accessible via the computer network service should be assumed to be private property but open to IESDB's scrutiny.
6. Users will not submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material, nor may they encourage the use of controlled substances.
7. Users will not transmit materials, information or software in violation of any local, state or federal law.
8. Attempts to log in to the system using another user's account will result in the possible termination of the user's account.

Any action by an IESDB user that is determined by the information technology staff to constitute an inappropriate use of IESDB's computer network service or to improperly restrict or inhibit other users from using and enjoying IESDB's computer network service is strictly prohibited and may • result in disciplinary action.

H. INTERNET FILTERING AND COMPUTER MONITORING

All user computers, students and staff, are subject to monitoring at any time for compliance of terms of this agreement. To comply with the federal Child Internet Protection Act (CIPA), internet content will be filtered. For more information about details of CIPA and what content is filtered, contact the IT department.

I. COPYRIGHTED MATERIAL

Copyrighted material may not be stored on any system connected to IESDB's computer network service without the author's written permission. The following applies to copyrighted materials:

1. Only the owner(s) or persons specifically authorized may upload copyrighted material to the computer network service.
2. Users may only download copyrighted material for which (1) permission has been granted in writing or (2) that falls within the fair use exception to the copyright laws.
3. A user may redistribute a copyrighted program only with the express written permission of the owner or authorized person or as provided by the fair use exception.

Examples of copyrighted materials may include:

- video files
- music files
- image files
- software programs

Administrators of the network reserve the right to remove copyrighted materials from network and local drives WITHOUT NOTICE. Repeated possession of copyrighted material constitutes a violation of the terms of this computer use agreement and may result in the loss of computer privileges.

J. ELECTRONIC MAIL

Electronic mail ("e-mail") is a private electronic message sent by or to a user in correspondence with another person having Internet mail access. The following provisions apply to e-mail:

1. Messages received by the computer network service are retained on the system until deleted by the recipient.
2. A canceled computer network service account will not retain its e-mail. Users are expected to remove old messages in a timely fashion.
3. The system administrators may remove such messages if not attended to regularly by the users.

4. It should be recognized by users that e-mail may be viewed by others. There is no guarantee of confidentiality.
5. The system administrators will not intentionally inspect the contents of e-mail sent by one user to an identified addressee, or disclose such contents to other than the sender, or an intended recipient, without the consent of the sender or an intended recipient, unless required to do so by law or by policies of IESDB or to investigate complaints regarding e-mail which are alleged to contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.
6. IESDB will cooperate fully with local, state, or federal officials in any investigation concerning or relating to any e-mail transmitted on IESDB's computer network service.

K. THIRD-PARTY SUPPLIED INFORMATION

Opinions, advice, services and all other information expressed by students, staff, information providers, service providers, or other third party personnel on the computer network service provided by IESDB are those of the individual and do not represent the position of IESDB.

L. SECURITY

Security on any computer system is a high priority. All IESDB users will meet the following requirements:

1. If a user feels that he or she can identify a security problem on the computer network service, the user will notify their immediate supervisor. The user will not demonstrate the problem to others.
2. Users may not let others use their account and password nor will they leave their account open or unattended.
3. Passwords using combinations of letters and numbers will be issued and maintained by the information technology staff.
4. Users will immediately notify their immediate supervisor if their password is no longer secure, or if they have reason to believe that someone has obtained unauthorized access to their account.
5. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the computer network service.

M. STUDENT LAPTOP USE

It is our belief that the continued use of computer technology greatly enhances our students' educational experience. We feel there is a direct correlation between improved literacy and computer use. Student selection to use an IESDB laptop will be based on year in school, student need and teacher input, with the final decision being made by the Director of Education. High school students may be issued a laptop computer to be used for school related work. Parents of high school students or adult students must sign an agreement to conform to the following expectation for use:

1. Students will be directly responsible for the care of IESDB laptops and will be required to check in with the Director of Education or his designee monthly, to verify the condition of the IESDB laptop. Any bills incurred from damage not connected to the ordinary use of a laptop computer, or theft, will be the responsibility of the student's parents or of the emancipated adult student.
2. Students will not loan their IESDB laptop to any other person.
3. After students have received training in the care and use of IESDB laptops and parents have accepted responsibility for the laptop, they will be allowed to take their laptops off school premises. Parents who do not wish to accept the responsibility for cost that may occur in the home will have the option to deny home use. While on campus, those students will still be allowed to use the laptop or other school computers.
4. Students are not allowed to download any programs/music files/video/pictures without specific permission or direction from their teacher(s). Unauthorized downloading is a serious violation as downloads may contain viruses that may negatively affect our network servers. Any program/music/videos/pictures that has been downloaded without permission from a teacher(s) will be deleted from student's laptop without notice and appropriate disciplinary action taken.
5. Storage space on IESDB's servers is limited to educational use only. They may not be used to store music files or other files not related to school use.

N. VIRUSES

As mentioned earlier, vandalism will result in disciplinary and/or criminal actions. Vandalism includes any malicious attempt to harm or destroy data of another user, the computer network service, or any of the

agencies or other computer network services that are connected to the Internet. This includes, but is not limited to, the uploading, creation or knowing distribution of computer viruses.

O. STUDENT DISCIPLINE (All computers)

Violation of this policy may result in the following disciplinary actions:

1. A student may lose computer privileges/network access. The length of loss will depend on age and severity of the infraction as determined by IESDB administration.
2. A student who exhibits a pattern of abuse or flagrant violations, or who continues to engage in serious or persistent misbehavior by violating this policy may lose all computer privileges/network service access for the remainder of the school year.
3. A student may be removed from class, suspended, or expelled from school if he or she engages in conduct on the computer network service that could be considered criminal, as defined by federal and/or state law. Students committing criminal acts may be prosecuted. Expulsion may be considered for flagrant violations of this policy.
4. Each student is responsible for any damage he or she may cause to IESDB's computers or to the computer network service. The student must pay all costs incurred in restoring the computer or the network service to it previous working order.
5. If a class requires the use of a computer and/or the computer network service, a student who has lost computer privileges under this policy will be allowed to participate under constant direct teacher supervision unless he or she has been removed from the class.

P. UPDATING USER ACCOUNT INFORMATION

The computer network service may occasionally require updated information from users to continue the service. Users must notify the information technology staff of any changes/deletions in user information (address, phone, name, etc.).

Q. TERMINATION OF ACCOUNT

A user's access to, and use of, the computer network service may be terminated at any time by notifying the information technology office. An account that is inactive for more than thirty (30) days may be removed along with that user's files without notice given to the user.

An administrator reserves the right, at his or her sole discretion to suspend or terminate users' access to and use of the computer network service upon any violation of this policy.

IESDB's administration, faculty and staff may request the information technology staff to deny, revoke, or suspend specific user access.